

If you are working towards your Bachelor, Masters or Doctorate Degree in music performance or education you might be a perfect candidate for an education internship. You will get hands on experience in mounting the 2018 Austin Chamber Music Summer Workshop, a multi-week long workshop running in July that coincides with our Summer Festival. Our chamber music workshop is split into four sections: Primary Division (ages 7-10), Young Artists Division Commuter (ages 11-18), Young Artists Division Residential (ages 14-18), and Adult Division (ages 18 & up) all of which run simultaneously. Education interns will be involved in the preparation and execution of all four sections of the workshop and will work directly with students, faculty, Festival Artists, and APMC staff.

### **Internship Option 1: Full time internships**

The benefit of the full time internship is getting to be involved with the workshop from beginning to end. If you want to get the most out of your time at APMC a full time internship is recommended. This internship begins May 14, 2018 and ends July 27, 2018. Hours (Monday-Friday) are somewhat flexible from May 14-June 29 and we're open to working with your schedule; however, all full time interns must be present for placement auditions on Saturdays May 19 & May 26. From July 2-July 20 (Monday-Friday) – exception is July 4, which is an off day – all interns will be required to work every day at the workshop location with the Director of Education from 8:00am-5:30pm. Some days may require time changes depending on workshop needs and additional events may be added. Saturday, July 21 (all day final concerts) and July 22-27 will also be required full days from 8:00am-5:30pm.

### **Internship Option 2: Part time internships**

A part time internship is recommended for those that cannot commit to the full time internship. This internship begins July 2, 2018 and ends July 24, 2018 – exception is July 4, which is an off day. From July 2-20 (Monday-Friday) all interns will be required to work every day at the workshop location with the Director of Education from 8:00am-5:30pm. Some days may require time changes depending on workshop needs and additional events may be added. Saturday, July 21 (all day final concerts) and July 23-24 (workshop move out) will also be required full days.

#### Internship duties will include, but are not limited to:

- Coordinate and supervise student activities
- Participate in placement auditions, ensemble grouping, music selection for ensembles
- Music writing/transposing/arranging
- Student concert and parent volunteer management
- Preparation of materials for workshop students and faculty
- Copying, filing, and other general office duties

A music background is required and chamber music experience is helpful but not required. You must have a reliable cell phone and transportation. Having your own laptop (we're a Mac office) is ideal but not a deal breaker.

A background check and Youth Protection Program training will be required of all interns – required by UT.

We offer multiple summer education internships.

Submit résumé and cover letter by **April 1, 2018** to:

#### **Jeni Gossard**

APMC Director of Education  
jeni@austinchambermusic.org